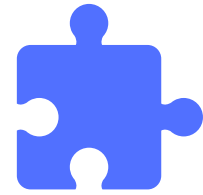
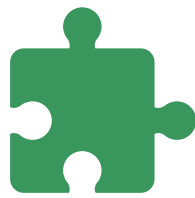




# GLOSSARY – KEY TERMS FOR THE INTERNATIONALIZATION OF ORGANIZATIONS

Helping you navigate the key concepts of  
projects and organizational internationalization





# INTRODUCTION

This glossary is conceived as a useful tool to support organizations, educators, and project participants in navigating the terminology connected to Erasmus projects and the internationalization of education and organizations.

The terms are organized into three parts, reflecting the main dimensions of project work and international collaboration:

- Part 1: Project Design and Planning – Key concepts for defining objectives, structuring activities, allocating resources, and ensuring innovation and sustainability.
- Part 2: Mobility and Participation – Terms related to student and staff exchanges, agreements, inclusiveness, and intercultural learning experiences.
- Part 3: Dissemination and Impact – Vocabulary that explains how to share results, engage stakeholders, and maximize long-term benefits at organizational and community levels.

Through this structure, the glossary aims to clarify complex concepts, promote a common understanding across different contexts, and foster a culture of collaboration, quality, and international openness.

# PROJECT DESIGN AND PLANNING

1

## Action Plan

An operational plan with concrete actions.

2

## Budget

The financial plan of costs and resources.

3

## Consortium

A group of partners working together in Erasmus+ projects.

4

## Evaluation

Assessment of results and impact.

5

## Funding

Resources received to support the project.

6

## Grant Agreement

The official contract between the funding body and the organization.

7

## Innovation

The process of creating new ideas, methods, or solutions that bring positive change.



8

## Monitoring

The process of checking the progress of activities.

9

## Objectives

The expected outcomes of the project.

10

## Partner

Organizations involved in the implementation of the project.

11

## Planning

Learning that happens outside traditional classrooms, often through workshops, youth exchanges, or projects.

12

## Project

A planned initiative with specific objectives.

13

## Risk Management

The process of identifying and handling potential risks.

14

## Sustainability

The ability of the project to create long-lasting impact.

15

## Timeline

The chronological sequence of activities.

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# MOBILITY AND PARTICIPATION

1

## Credit Transfer

The transfer of academic credits between institutions.

2

## Cultural Exchange

Intercultural sharing between participants.

3

## Erasmus+

The EU program for education, training, youth, and sport.

4

## Inclusion

The participation of people from diverse or disadvantaged backgrounds.

5

## Integration

The inclusion of participants within host organizations.

6

## Internationalization

The process of opening an organization to international contacts and exchanges.

7

## Internship

Practical work experience abroad.



8

## Language Support

Linguistic assistance for mobility participants.



9

## Learning Agreement

An agreement on study or training pathways abroad.



10

## Mentoring

Guidance and support provided by tutors or mentors to participants.



11

## Mobility

The movement of students or staff between countries.



12

## Recognition

Official validation of acquired competences.



13

## Staff

Teaching or administrative personnel involved.



14

## Student

A participant in a mobility program.



15

## Traineeship

On-the-job training in an international context.

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# DISSEMINATION AND IMPACT

1

## Capacity Building

The development of organizational and professional skills.

2

## Community Engagement

Involvement of the local and international community.

3

## Digital Tools

Digital resources for project management and communication.

4

## Dissemination

The sharing of project results.

5

## Evaluation Tools

Instruments to measure the effectiveness of the project.

6

## Good Practice

An exemplary practice to be shared and replicated.

7

## Impact

The effect of the project on participants and organizations.



8

## Multiplier Effect

The wider impact of project results beyond direct participants.

9

## Networking

The creation of connections between organizations and individuals.

10

## Policy Development

The creation of internal policies based on project experience.

11

## Quality Assurance

Ensuring the quality of activities.

12

## Reporting

The production of reports and documentation.

13

## Stakeholders

Individuals or groups involved in or affected by the project.

14

## Sustainability Plan

A strategy to maintain results over time.

15

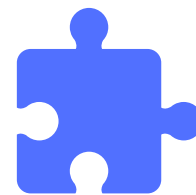
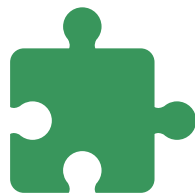
## Visibility

Promotion of the project and its results.

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# CONCLUSION

This glossary serves as a practical reference for anyone involved in Erasmus projects or the internationalization of education and organizations. By providing clear definitions across project design and planning, mobility and participation, and dissemination and impact, it aims to simplify communication, enhance understanding, and support effective collaboration.

It is intended to be a living tool, adaptable to evolving practices and new experiences in international projects. Users are encouraged to refer to it regularly to strengthen their knowledge, improve project management, and foster meaningful international partnerships.

Ultimately, this glossary is not only a collection of terms but a guide to navigating the complexities of international cooperation, helping organizations and individuals achieve lasting and impactful results.



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